

Bank reconciliation - Template

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the , agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highligh remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

SPETISBURY PARISH COUNCIL

County area (local councils and parish meetings only):

Financial year ending 31 March 2026

Prepared by (Name and Role):

Stephen Pardey, Clerk & Responsible Financial Officer

Date:

01/04/2026

		£	£
Balance per bank statements as at 31/3/26:			
	Current a/c	5,919.79	
	Instant Access	21,260.58	
[add more accounts if necessary]			
			27,180.37
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/26 (enter these as negative numbers)			
[add more lines if necessary]			
			-
Add: any un-banked cash as at 31/3/26			
Net balances as at 31/3/26			<u>27,180.37</u>