

# SPETISBURY PARISH COUNCIL

Clerk to the Council: Mr Steve Pardey, Toad Hall, High St, Spetisbury DT11 9DW  
Tel: 01258 857271 Email: [clerk@spetisburyparishcouncil.gov.uk](mailto:clerk@spetisburyparishcouncil.gov.uk)

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## Minutes of the Spetisbury Parish Council Annual Meeting held at 7.45pm on 12<sup>th</sup> May 2025 in the Village Hall.

Cllrs present: S Dunhill (Chair) K Bew, S Woodford, S Hall, E Calnan

Members of the Public: 2

### Agenda

1. **Election of Chair:** Cllr Dunhill was re-elected as Chair. Proposed Cllr Hall, seconded Cllr Bew.
2. Cllr Dunhill signed his Declaration of Office.
3. **Election of Vice-Chair:** Cllr Bew was re-elected as Vice-Chair. Proposed Cllr Hall, seconded Cllr Woodford.
4. Cllr Bew signed her Declaration of Office.
5. **Election of Representatives:**
  - a. DAPTC – S Pardey (clerk)
  - b. VHMC – Cllr Cheesley
  - c. The Mead Management Committee – Cllr Hall
  - d. Footpath Liaison Officer – TBA
  - e. School Liaison – it was decided to cease this appointment as the Chair has a good relationship with the Head teacher.
  - f. Planning – Cllr Dunhill
  - g. Financial Reconciliations – Cllr Hall
  - h. Welcome Packs – Mrs A Taylor
  - i. Buildings – Cllr Woodford
  - j. Traffic Working Party – Mr J RaynerThe above were proposed by Cllr Bew, seconded Cllr Hall.
6. **Review and adoption of Council Standing Orders:** The clerk had circulated the document to councillors prior to the meeting and these were adopted. Proposed Cllr Hall, seconded Cllr Calnan.
7. **Review and adoption of Financial Regulations:** The clerk advised that the only changes were related to Internet Banking and these have been implemented and the Regulations adopted. Proposed Cllr Bew, seconded Cllr Hall.

Signed

*S Dunhill*

Dated 2nd June 2025

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- 8. Review and adoption of Risk Management Policy:** This document was circulated prior to the meeting and the only change relates to the name of the Insurer and amounts of cover. Adopted subject to these changes. Proposed Cllr Woodford, seconded Cllr Calnan.

**The May meeting of the Parish Council commenced at 8.05pm.**

**25/53. To Receive Apologies:** Cllrs Cheesley, Rutherford.

**25/54. Declaration of Interest and Grant of Dispensation:** None.

**25/55. Ward Councillor Report:** Cllr Cooper reported that he is continuing discussions with Highways regarding West End. Dorset Council are looking at leasing empty properties together with Social and affordable housing. DC currently recycles 66% of waste which is among the best in the country. The new Recycling Centre in Blandford will cost £18m.

**25/56. Update from the Traffic Working Party:** No report although the Cllr Dunhill advised that the group had been asked to coordinate the gathering of data for an application for a 20mph limit at the School.

**25/57. Open Forum:** Several traffic “near misses” have occurred. Residents are reminded to report these.

### **Items for Decision:**

**25/58. Minutes of the Meeting Monday 7<sup>th</sup> April 2025 were agreed and signed by Cllr Dunhill.** Proposed Cllr Woodford, seconded Cllr Bew.

Signed

*S Dunhill*

Dated

2nd June 2025

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### 25/59. Audit 2024/25

- a. **Approval of Annual Governance & Accounting Statements:** These were displayed and explained to the meeting. Approved. Proposed Cllr Calnan, seconded Cllr Bew.
- b. **Approval of Annual Balance Sheet:** Approved. Proposed Cllr Calnan, seconded Cllr Woodford.
- c. **Approval of Annual Receipts and Payments Reconciliation:** Some clarification is required. c/f to June meeting.

**25/60. Renewal of Council Insurance:** The clerk advised that the existing insurers were quoting £1453.33 pa. He has negotiated a premium of £1354.45 pa fixed for 3 years with Hiscox Insurance. Agreed. Proposed Cllr Woodford, seconded Cllr Bew.

### 25/61. Agree Donations for 2025/26: The following donations were agreed:

Spetisbury PCC (Churchyard maintenance)	£900
Blandford Leisure Centre	£100
RBL Poppy Appeal	£100
Village Fireworks	£250
Dorset & Somerset Air Ambulance	£200
Citizens Advice	£150
Spetisbury Apple Day	£100
Charlton Marshall Scout Group	£200
Village Table Tennis (as invoiced)	

**25/62. Land adjacent to St Johns Church – planning enforcement update:** The clerk reported that he had received several emails from the enforcement office and finally they had agreed to look into the objections regarding the modern bricks used. There are a number of other issues which may be covered by this objection.

**25/63. To consider Planning Application P/FUL/2025/02343 Hathaways, 33 High Street – temporary consent for continued use of chalet as living accommodation in association with guest house:** No objection. Proposed Cllr Bew, seconded Cllr Woodford.

**25/64. Discuss the future of the Community Speedwatch initiative:** c/f to June meeting.

Signed

*S Dunkhill*

Dated 2nd June 2025

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**25/65. To Approve Financial Statement and list of payments and sign the same:**

A copy of the accounting statements for April were displayed to Councillors and signed by Cllr Dunhill. Proposed Cllr Calnan, seconded Cllr Woodford.

**25/66. Correspondence and Clerk's report:** A list of circulated emails was displayed.

Spetisbury Station – the family of Dean Cockwell will be unveiling the memorial bench on Sunday 18<sup>th</sup> May at 11am. Cllr Calnan is to represent the Council.

Domain Name change – will take place over the weekend of 16<sup>th</sup>/19<sup>th</sup> May.

July Meeting – will be held on the 2<sup>nd</sup> Monday in July (14<sup>th</sup>).

**25/67. To confirm date of next Meeting as Monday 2<sup>nd</sup> June 2025 at 7.45pm.**

Meeting closed at 8.58pm.

Signed

*S Dunhill*

Dated

2nd June 2025